

Winterborne Stickland Parish Council

Chairman: David Godden

Clerk: Mrs Sam Smith: Hill Cottage, Milton Abbas, Blandford Forum, DT11 0AZ

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MINUTES of the meeting of the Parish Council held on the 22nd August 2016.

Present: Councillors D Godden (Chairman), V Manners, K Cowan & S Phillips **Apologies:** Cllrs J Sutcliffe (Vice Chairman), K Hickson & J Tebb **In attendance:** District Cllr A Burch (part) Sam Smith (Clerk) & 1 member of the community.

1. Welcome & Apologies: The Chairman welcomed everyone to the meeting.

2. District Councillor's Report: District Cllr Audrey Burch gave a short report regarding the sale of the NDDC offices at Norden, Blandford. Some bids for purchase regarding the sale have been received, a condition of the sale of the site will be that some affordable housing is provided. The main lodge building will be retained as a hub for local information and a future council contact point.

3. PC Officer's Report: The normal internet and telephone scams are still taking place in local area. The Dorset Steam Fair starts on Thursday 25th August 2016, residents have been asked to be aware and vigilant, keeping outbuildings etc secure and garden equipment or machinery locked away.

4. Minutes: The minutes of the meetings held on the 25th July 2016 were **agreed** and signed by the Chairman.

5. Clerk's update/actions: The Clerk has contacted DAPTC & the Milton Abbas Clerk with regards to finding a handyman to carry out the play park repairs. A few names have been put forward but mostly from large play park maintenance companies where the cost is high. Any resident who may be interested in completing some paid work at the play park for the PC should contact the Clerk. The repairs needed are rust removal, lubrication of moving parts, replacing some rotten wood and treatment of the existing wood. Cllr Gooden has again contacted Paul Starkey re the verge at Chalky Lane and has still not received an answer, the Clerk will chase this up. Cllr Cowan signed the 'Declaration of Acceptance of Office' following his co option at the last meeting. The Clerk will forward the 'Disclosable Pecuniary Interests' document to Cllr Cowan via email, this also needs to be signed and returned to the Clerk.

6. Declarations of Interest: None

7. Planning applications received for review: 2/2016/1089/HOUSE Meadow View, Clenston Road DT11 0NP - single storey rear & side extensions - no objections - agreed by all Councillors.

8. Planning applications - decision notices: 2/2016/0825/HOUSE Tanglewood, West Street - erect single storey extension - approved by NDDC

9. Matters Arising:

9.1 Solar Fund - A 'Deed of Variation' was signed 2 weeks ago by Cllr Godden and the Clerk and returned by post to BSR. This 'Deed of Variation' was an amendment to the original 'Deed of Agreement' that had been previously signed. Eventually, after much telephone and email negotiations Cllr Godden has secured a lump sum payment from BSR into the Solar Fund bank account. This payment of £34,800 is to cover the next 4 yrs years payments from BSR to the community. This money is available to be spent on community projects within the village and anyone wishing to access this funding should contact a member of the Solar Fund committee for more details.

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9.2 DCC Highways cuts - the PC is waiting for further advice and information from DCC Highways as to how the village can be maintained following on from the news that some highway services and maintenance will no longer take place. Councillors thought that it would be a good idea to request that DDC Highways provide an inventory of signs, roads, verges etc that the PC are now responsible for. In the future the PC will need to organise and pay for the maintenance of these items. To be discussed further at a future WSPC meeting.

9.3 Sports Club - rental agreement - A draft rental agreement document has been put together by Cllr Godden & Mike Ford. This has been circulated to all WS & WH PC Cllrs for comments. A few amendments need to be made, including adding a section to include the disposal of assets should the sports club cease operation. WSPC has asked WHPC for approval that WSPC can lead the negotiations with Mike Ford re the rental agreement, WHPC to discuss at their next PC meeting on the 5/09/2016. The aim is to agree the rental agreement at the October WSPC meeting. Cllr Godden gave the Clerk a copy of the sports club 'Certificate of Employers Liability' insurance for the PC records.

10. Financial Report: Cheques for payment were **agreed** as follows:

- Clerk **£225.37** (salary August 2016, postage & office expenses)
- C Lovell **£85.50** (grass cutting for August 2016)
- WSPC **£1,000** (transfer to play park savings account)

The annual audit is still with BDO and the Clerk has been asked to clarify the ownership of the equipment at the sports club. It was confirmed by the PC that the PC's only assets are the building and the sports field.

11. Correspondence: received as follows- All correspondence was emailed to Cllrs in advance of the meeting. An email was received by the Clerk from a resident querying the village conservation rules regarding the installation of UPVC windows in their property. The Clerk has directed the property owner to the 'Dorset for You' website for further information. A letter has been received from St Marys PCC thanking the PC for allowing the Summer Fete to be held on the village green. £1,750 was raised and the PC gave permission for the event to be held again in 2017.

12. Democratic period: A question was raised as to whether the work at the graveyard to improve access had been carried out. Cllr Phillips agreed to visit the church and have a look. A debt collection sign has been spotted on the Royal Legion building, the Clerk agreed to see if the PC holds any historical documents with regards to the land.

13. Items for the next agenda:

The Chairman closed the meeting at 8.15pm

Next meeting Date:

Monday 26th September 2016 @ **7.30pm Venue:** Pamela Hambro Village Hall, W Stickland.

Signed.....Presiding Chairman

Date.....