

Winterborne Stickland Parish Council

Chairman: David Godden

Clerk: Mrs Sam Smith: Hill Cottage, Milton Abbas, Blandford Forum, DT11 0AZ

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MINUTES of the meeting of the Parish Council held on the 23rd May 2016.

Present: Councillors D Godden (Chairman), Cllrs J Sutcliffe (Vice Chairman), V Manners, S Phillips & K Hickson **Apologies:** District Cllr A Burch & Cllrs P Kennea & J Tebb
In attendance: Sam Smith (Clerk) & 5 members of the community.

1. Welcome & Apologies: The Chairman welcomed everyone to the meeting.

2. District Councillor's Report: District Cllr Audrey Burch did not attend the meeting or send a report in advance.

3. PC Officer's Report: Cllr Manners stated that there had recently been some vandalism at the W Stickland sports club. A window smashed and an air rifle fired at some wipe boards.

4. Minutes: The minutes of the meeting held on the 25th April 2016 were **agreed** and signed by the Chairman.

5. Clerk's update/actions: The Clerk **agreed** to chase up Cllr Kennea re the repairs at the play park. A £20 gift voucher that Tesco has donated towards the Queen Birthday party costs was given to Cllr Manners for WSSCC. The Clerk has obtained a .gov email address for the future should the Parish Council require it, for the time being the gmail address will still be used. The Clerk has written to Simon Hoare our MP re the proposed cuts being made in rural areas, the latest being the buses and mobile library service. Cllr Godden has been chasing up BSR re the lump sum of solar fund money that we have been promised, this should be in the Parish Council bank account sometime in the next 2 weeks.

6. Declarations of Interest: Sports Club - Cllr Manners

7. Planning applications received for review: 2/2016/0395/HOUSE 2 Fairmead DT11 0ND - 2 storey extension - the applicants attended the meeting and briefly stated their intentions with regards to their property. All Cllrs **agreed** to support this application.

2/2016/0634/HOUSE Quarlston View, Clenston Rd DT11 0NP - erect car port - all Cllrs **agreed** to support this application but it was felt that the new carport should be built of material matching to the original house, especially the roof tiles. **2/2016/0516/HOUSE Meadow View, Clenston Rd DT11 0NP - single storey extension - agreed.**

2/2016/0623/CATREE The Old Rectory, North Street DT11 0NL - agreed.

2/2016/0654/CATREE Vine Cottage, West Street DT11 0NT - agreed.

8. Planning applications - decision notices: None

9. Matters Arising:

9.1 Annual Return for the year ended 31st March 2016 - the following documents were signed to enable the Clerk to get the internal audit underway.

- The Parish Council Risk Assessment - Clerk to contact Alex re website security
- The Parish Council Asset Register
- Statement of Accounts

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9.2 Sports Club update - It is looking like the water leak has been fixed and a new meter is soon to be installed. The Queen's Birthday party celebrations are going ahead well for Saturday 11th June - all residents are invited. A clear up is planned this weekend for the tennis courts as a tennis coach will soon be making use of them. A pro forma rental agreement has been issued by the Parish Council to WSSCC and is currently being looked at by Mike Ford. It was **agreed** this would be discussed at the next PC meeting in June.

9.3 Trees inc Downfield - the saplings planted along the stream (West Street) have now been removed. Cllr Sutcliffe spoke about a Forestry Commission scheme where trees (young) would be provided and the ground cleared at no cost to the PC. Applications need to be made for the scheme and this must be done in February of each year. It was discussed that a suitable site for this might be Downfield. The Clerk **agreed** to diarise this for November 2016 to be discussed again. Cllr Godden asked if the WSSCC would be interested in planting some small Royal Oak trees at the Sports field (Orchard or field boundary) to commemorate the Queens 90th Birthday. Cllr Manners **agreed** to discuss this at the next WSSCC meeting.

9.4 Possible co option of an 8th Cllr - at present the PC has 7 serving Cllrs and it was **agreed** that this number works well, especially when voting as it is a good split. All the areas of responsibility within the the PC are currently covered so it was **agreed** not to co opt another Cllr on to the PC at present.

9.5 Normandy & Knife Hill Farm - new lease - a concern was raised with regards to the 2 farms and new possible tenants. In the past the PC has received a number of complaints with regards to farm traffic, speed and safety. The Clerk **agreed** to write to the agents (Savills) and request that any new tenants for the farms is mindful of the impact of heavy farm vehicle on the village and to drive within the speed limit and safety.

10. Financial Report: Cheques for payment were **agreed** as follows:

- Clerk **£236.00** (salary May 2016 & office expenses)
- C Lovell **£85.50** (grass cutting for May 2016)
- WSSCC **£480.00** (for a dishwasher - from the solar fund account)
- Came & Company **£846.52** (PC insurance inc sports club)
- It was **agreed** to transfer £1000 from the PC bank account to the play park account.

11. Correspondence: received as follows - All correspondence was emailed to Cllrs in advance of the meeting. Emails have been received from Dorset Wildlife Trust & Dorset AONB re a residents concerns over the recent work carried out on the stream. The River Management Group will reply to the emails. There is a Division meeting on 28th June 7pm in Milton Abbas Cllr Godden **agreed** to attend. DAPTC have informed the Clerk that the Transparency Fund (website) has been extended for another year. The Clerk **agreed** to look into the number of hours required to maintain/update the website and to report back at the next meeting.

12. Democratic period: Cllr Sutcliffe bought a copy of the Village Plan to the meeting and requested that all Cllrs read it and think about if it requires updating. A board advertising the Milton Abbas village party on the 4th June has been attached to the village green fence. As permission has not been sought the Clerk **agreed** to investigate.

13. Items for the next agenda: none

The Chairman closed the meeting at 8.50pm

Next meeting Date: Monday 27th June 2016 @ **7.30pm Venue:** Pamela Hambro Village Hall, W Stickland.

Signed.....Presiding Chairman

Date.....