

Winterborne Stickland Parish Council

Chairman: David Godden

Clerk: Mrs Sam Smith: Hill Cottage, Milton Abbas, Blandford Forum, DT11 0AZ

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MINUTES of the meeting of the Parish Council held on the 24th June 2019

Present: Cllrs B Drammis, J Tebb, P Harlock & K Hickson.

Apologies: Unitary Cllr Andrew Kerby, PC Cllrs D Godden (Chairman) & J Sutcliffe (Vice

Chairman) **In attendance:** Sam Smith (Clerk) & 6 members of the community

- 1. Welcome & Apologies:** Cllr Godden was absent from the meeting, Cllr Drammis stood in as Chairman for this meeting.
- 2. Unitary Councillor's Report:** Cllr Kerby did not attend the meeting or send a report in advance.
- 3. PC Officers Report:** Nothing of note to report. Cllr Drammis has been in touch with Dave Mullins (Police) and has signed up for the various email crime alerts.
- 4. Minutes:** The minutes of the meetings held on the 29th May 2019 were agreed and signed by Cllr Drammis.
- 5. Clerk's update/actions:** The Stickland War Memorial wall has now been repaired. Cllr Godden has checked that the work has been completed to the PCs satisfaction. The barrier fencing at the memorial now needs to be returned to DC Highways, the Clerk will contact Paul Starkey to let him know that it can be collected. The back section of the memorial wall will also need repairing in the next 12 months, the contractors are preparing a quote for the PC. The Clerk has reported the broken Play Park litter bin to Dorset Waste Partnership, they have said that they will replace the bin, but a timescale was not given. The Clerk will pass the contact details on to Cllr Harlock to enable him to chase this matter up with DWP. Cllr Drammis has taken on the role of submitting the monthly defibrillator reports to SWAS. The SID is currently in Milton Abbas & will be returning to Stickland on the 1st July 2019.
- 6. Democratic Period:** Four local residents attended the meeting to raise a boundary disagreement issue. It was agreed that there was not much that the PC could do to assist in a private/civil matter, the residents were advised that they should try to come to some agreement amongst themselves to resolve the issue amicably.
- 7. Declaration of Interest:** None
- 8. Planning applications received: 2/2019/0691/LBC Vine Cottage, West Street DT11 0NT** - Regularisation of works to install lead flashing around 2 chimneys - all Cllrs had no objections to this application.
- 9. Planning applications decision notices & progress updates:** None
- 10. Financial report:** Cheques for payment were agreed as follows:
S Smith **£278.07** (Clerks salary June 2019 & expenses)
C Lovell **£100.00** (grass cutting for June 2019)
Nigel Kellaway **£1,350.00** (War Memorial wall repairs) Cllr Harlock requested that the Clerk check this amount against the original quote before the cheque is posted to confirm that they match. **£25.00** received from WSSCC (2019 annual rent for field & pavilion)

10.1 Annual Return for the year ended 31st March 2019:

The internal audit of the PCs financial accounts has recently been completed by our internal auditor. The following sections of the Annual Return were agreed and signed by Cllr Drammis & The Clerk - Approval of the Annual Governance statement 2018/19 section 1 - signed by the Chairman & the Clerk. Approval of the Accounting Statements 2018/19 section 2 - signed by the Chairman & the Clerk. Approval of the Certificate of Exemption - signed by the chairman & The Clerk. The Clerk will now forward the Exemption Certificate to PFK Littlejohn LLP & publish the documents on the PC website. It was agreed to purchase a thank you gift for the internal auditor (see Clerks expenses for June 2019)

11. Matters arising:

11.1 Graveyard maintenance: A 2nd complaint has been received by the PC with regards to the maintenance of the Stickland Church yard, this applies to both the Church & Parish Council sections. The complaint has been copied to the Church PCC for them to deal with the complaint regarding the section that they maintain. It was agreed that the PC burial ground section could be more sympathetically maintained. A family who have 2 plots at the burial ground have expressed an interest to the Church in helping to tidy up the area, the Clerk agreed to contact the family to discuss this matter further. Cllr Harlock agreed to meet the family at the graveyard if they wish & to talk through any plans that they may have.

12. Correspondence: All correspondence had been forwarded to Cllrs ahead of the meeting. The MacMillan Dorset Bike Ride will pass through the village on Sunday 7th July 2019. The PC had received a letter from the PCC requesting permission to use the Village Green to host the 2019 Village Fete on the 31st August, permission was given by all Cllrs for this event.

Items for the next agenda: play park litter bin, burial ground

The Chairman closed the meeting at 8.20pm.

Next meeting Date: Monday 29th July 2019 @ 7.30pm

Venue: Pamela Hambro Village Hall

Signed.....Presiding Chairman

Date.....