

**Winterborne Stickland Parish Council**

**Chairman:** David Godden

**Clerk:** Mrs Sam Smith: Hill Cottage, Milton Abbas, Blandford Forum, DT11 0AZ

**Email:** wsticklandpc@gmail.com **Website:** winterbornestickland.org.uk

**MINUTES of the meeting of the Parish Council held on the 29th May 2019**

**Present:** Councillors D Godden (Chairman) Cllr J Sutcliffe (Vice Chairman) P Harlock, B Drammis **Apologies:** Cllrs J Tebb & K Hickson **In attendance:** Unitary Cllr A Kerby & Sam Smith (Clerk) & 6 members of the community.

1. **Welcome & Apologies:** The Chairman welcomed everyone to the meeting.
2. **Unitary Councillor's Report:** Unitary Cllr Andrew Kerby informed us that he plans to try and attend most of the Parish Council meetings in his area on a regular basis. A question was asked regarding the recent harmonisation of Council Tax, which unfortunately was not phased in by The Dorset Council as promised. This has resulted in big Council Tax rises for the residents of North Dorset. Andrew explained that a large proportion of the tax is currently spent on Adult & Children's social care and therefore it was not possible to bring the rise in gradually as these services need to be provided.
3. **PC Officer's Report:** Cllr Drammis will take over this role from the next PC meeting in June.
4. **Minutes:** The minutes of the meeting held on the 29th April 2019 were **agreed** and signed by the Chairman.
5. **Clerk's update/actions:** Work to replace the War Memorial Wall should start in June 2019. The Clerk will chase the contractor.
6. **Democratic Period:** Nothing raised
7. **Declarations of Interest:** None
8. **Planning applications received for review: 2/2019/0532/FUL - Demolish former Legion Club premises & erect no 1 dwelling & garage** - the applicant attended the meeting and talked of his plans for the site to Cllrs. Two main issues were raised by Cllrs and residents who attended. Firstly the height & scale of the proposed property. Although the applicant stated that the surrounding earth would be dug out to enable the property to be sunk down below the natural horizon, there are no documents to show this on the 'Dorset for You' website planning. Secondly the access to the new property was questioned as previous planning applications from other lane residents has been refused on the grounds of access problems. The access issue needs to be resolved by Highways & access given to all applicants requesting planning permission. It was agreed that although the PC supports the development in principle it cannot support the current application as none of the planning documents online show the property being sunk into the ground. The Clerk will submit the PC comments to DC.
9. **Planning applications - decision notices:** The issue of the unauthorised structure at Chalky Lane is still ongoing. Cllr A Kerby agreed to see if he could move this issue forward. **2/2019/0357/HOUSE 4 Quarleston Hamlets DT11 ONP** - erect orangery - agreed by Dorset Council.

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- 10. Financial report:** Cheques for payment were **agreed** as follows:
- |                               |                                       |
|-------------------------------|---------------------------------------|
| Clerk <b>£255.02</b>          | (salary May 2019 & office expenses)   |
| C Lovell <b>£100.00</b>       | (grass cutting for May 2019)          |
| Came & Company <b>£911.35</b> | (PC annual insurance inc sports club) |
| D Godden <b>£63.80</b>        | (wine gift & SID key)                 |

The Clerk will forward to WSSCC an invoice for **£25.00** for the 2019 rental payment for the sport pavilion/field. A cheque for **£831.67** has been received from Milton Abbas PC for their share of the SI Device, The Clerk has paid this into the PC bank account. **Annual Return for the year ended 31st March 2019** - The Clerk will seek to get the PC financial paperwork signed off by the PC at the June PC meeting. In the meantime our accounts will be checked and signed off by our internal auditor.

### 11. Matters Arising:

**11.1 PC annual insurance:** It was agreed to renew the PC insurance with Inspire (Came & Company) The SID has been included in the insurance cover.

**11.2 River Management update:** Work has been delayed on the stream as a complaint was made by a member of the public who did not agree with the work carried out by the River Management Group. The Police & the Environment Agency were involved, both of whom have said that work can continue and no crime has been committed. A channel has been cleared through the false watercress and the water is now running freely at the top part of the stream.

**11.3 SID Risk Assessment:** This has been completed and a signed copy passed to The Clerk for safe keeping.

**11.4 Water Lane verges:** The Clerk had contacted Graham Stanley at Dorset Countryside but had not yet received a reply. Cllr Godden stated that he had approached his own gardener who had offered to trim the Water Lane verge for approx £90. It was agreed that the Clerk will chase Graham & also try to ascertain when the verge will next be cut by Dorset Countryside. The Clerk will also check that should Cllr Godden's gardener be used then he will be covered for work under the PCs insurance.

**11.5 Play Area - Litter bin & cycle track:** The Clerk will order a replacement litter bin for the play area. It was agreed that a spend of up to £420 would be authorised. Cllr Harlock has cleared the stones from the cycle track to enable Charles to mow the area.

**11.6 Grass cutting at Burial Ground:** The recent cutting of the grass at the PC burial ground was very unsatisfactory. Clippings were not picked up and grass cuttings had littered the graves. Cllr Harlock has cleared the area up. It was requested that the Clerk raise this issue again with Charles Lovell and stress that this could not happen again.

**12. Correspondence: received as follows** - All correspondence was emailed to Cllrs in advance of the meeting.

**13. Items for the next agenda:** PC audit 2019

The Chairman closed the meeting at 8.45pm

**Next meeting Date:** DTBA June 2019 @ **7.30pm Venue:** Pamela Hambro Village Hall, W Stickland.

Signed.....Presiding Chairman Date.....