

Winterborne Stickland Parish Council

Chairman: David Godden

Clerk: Mrs Sam Smith, Hill Cottage, Milton Abbas, Blandford Forum, DT11 0AZ

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MINUTES of the meeting of the Parish Council held on the 29th June 2020

Please note - This meeting was held via 'Zoom' due to the Coronavirus crisis

Present: Cllrs D Godden (Chairman) J Sutcliffe (Vice Chairman), C Williams, P Harlock, B Drammis, J Tebb & C Mc Cormick **Apologies:** Cllr K Hickson

In attendance: Unitary Cllr Andrew Kerby, Sam Smith (Clerk) & 1 member of the public.

1. **Welcome & apologies:** The Chairman welcomed everyone to the meeting.
2. **Unitary Councillor's report:** Dorset Council are currently debating the possibility of banning the sale of portable BBQs from shops in Dorset. The DC shielding help line 01305 221000 will change its operating hours from the 1st July to 9am - 6pm Monday - Saturday. There is concern about keeping children occupied over August & preparing them for a return to school in September. Cllr Kerby will be getting involved with this incentive. It was agreed that monetary assistance could be provided from the Solar Fund if an activity/event was set up in Stickland benefitting children in the village.
3. **PC Officer's report:** The SID has been moved back to the Blandford Road until the end of August. Cllr Drammis agreed to speak to Milton Abbas PC and see if the latest recorded data from the SID could be shared with WSPC.
4. **Democratic period:** Nothing raised
5. **Declarations of Interest:** None
6. **Planning applications/decisions/updates:2/2020/0687/HOUSE - Bourneside, Clenston Road DT11 0NP - affix cladding to gable ends (retrospective)** all Cllrs had no objections to this application. **2/2020/0314/OUT - Tranquility, Water Lane demolish existing 2 dwellings & replace with 5 dwellings & new access** WSPC has been contacted by the developer of this site requesting a meeting with Cllrs. Cllr Sutcliffe & Mc Cormick agreed to meet the developer next week along with 1 Cllr from WHPC. The developer also plans to submit an application for houses in Stickland but it was agreed that until an application had been submitted to DC, a discussion on this proposal was not needed at present.
7. **Financial report:** Cheques for payment were agreed as follows:
 - S Smith **£383.66** (Clerks salary June 2020 & expenses)
 - R S Smith **£85.00** (grass cutting for June 2020)
 - DAPTC **£210.75** (annual membership subs 2020/21)

7.1 PC annual audit 2019/20: the PC accounts have been agreed & signed off by our internal auditor. The accounts will need to be sign off/agreed by Cllrs at next PC meeting in July.

8. Matters arising -

8.1 Defibrillator: Cllr Williams agreed to be the village defibrillator co coordinator. The Crown defibrillator has now been fixed and returned to us, but the PC has been informed that they can keep the replacement model that was temporarily given to us. The 2nd defibrillator will be situated inside the Pamela Hambro Hall, it was agreed that investing in an outside cabinet was not necessary as the defibrillator had limited life left & we have a back up outside at The Crown. New pads will need to be ordered in August.

8.2 PC website: Alex a volunteer who very kindly maintains the PC website, joined the meeting to talk about our website. We have been informed by DAPTC that the Parish Council has to comply with the new website accessibility rules & guidelines. Alex explained that all the minutes & agendas are on the PC website as PDFs, these should be text on the web page to enable accessibility on all devices & for disabled people too. To comply the PC would have to go back over 5 years of data on the website and convert all the minutes & agendas. Alex estimated there would be over 120 PDFs to convert. This can be automated, but the documents would still need to be proof read & some manual adjustments made. An accessibility report could be loaded onto the website stating that the PC does not comply with website accessibility and the Clerk should be contacted for further help eg: printing out of documents. Alex was unsure of the cost implications of all this for the PC. It was agreed that the PC would not retrospectively amend the documents on the website, but could comply with the new regulations going forward. Cllr Godden thanked Alex for his help and for attending the meeting.

8.3 Bench at the Village Green: Cllrs Sutcliffe & Williams had been to the Village Green to check its suitability for another bench. A suitable space was found to the right of the Stickland village sign. The Clerk will contact the person who wished to donate a bench. The style & engraving etc will need to be agreed by the PC in advance. An oak bench has recently been purchased in Houghton for its pond area, the Clerk agreed to forward the details on as maybe the same supplier could be used.

8.4 Grass Cutting: Cllr Harlock had met with the contractor as there was some confusion over the cutting of the bike park, it was agreed by the PC that this should be part of the contract. All agreed that the new contractor is doing an excellent job. The hedge outside Fairmead is over growing the pavement & it needs cutting back. Andrew Kerby will contact DC to find out who is responsible for its maintenance.

9. Correspondence: All correspondence had been forwarded to Cllrs ahead of the meeting. The Pamela Hambro Hall will not open until September, so PC meetings will be held via Zoom until then. David Godden informed the PC that his house move is progressing as planned and he hopes to move by the end of July. Therefore this will be his last PC meeting. A new Chairman will need to be elected. Volunteers will also be needed for the River Management Group and also as Sports Club & DAPTC representatives.

10. Items for the next agenda: sign off the PC accounts 2019/20, future Chairman?

The Chairman closed the meeting at 8.25pm.

Next meeting - Date: Monday 27th July 2020 @ 7.30pm Venue: via Zoom

Signed.....Presiding Chairman Date.....