

## Winterborne Stickland Parish Council

**Chairman:** Cllr Simon Jubb (Chairman)

**Clerk:** Sam Smith, Hill Cottage, Milton Abbas, Blandford Forum, DT11 0AZ

**Email:** wsticklandpc@gmail.com **Website:** winterbornestickland.org.uk

### MINUTES of the Parish Council meetings held on the 24<sup>th</sup> of May 2021

**Present:** Cllrs S Jubb (Chairman) C Mc Cormick (Vice Chairman) P Harlock, C Williams & E Peachey

**Apologies:** Unitary Cllr Andrew Kerby & PC Cllr K Hickson **In attendance:** Sam Smith (Clerk) & 1 member of the public.

### AGM

1. **Welcome & apologies:** Cllr Simon Jubb welcomed everyone to the meeting.
2. **Election of a Chairman for 2021 – 2022:** The Parish Council voted unanimously to re elect Simon Jubb to the position of PC Chairman.
3. **Election of a Vice Chairman for 2021 – 2022:** The Parish Council voted unanimously to re elect Chris Mc Cormick to the position of PC Vice Chairman.
4. **Appointment of Councillors responsibilities:** these were designated as below -
  - War memorial – Cllr Jubb
  - PC website – Cllr Jubb
  - Village communications, Valley News, FB etc - vacant
  - Play Park – Cllrs Harlock, Peachey & Williams
  - River/Stream – vacant – Cllr Peachey as support
  - SID – Brian Drammis
  - Solar Fund – Cllr Williams
  - WSCC – Cllr Mc Cormick
  - Footpaths Bridleways – Cllr Mc Cormick
  - Highways – Cllr Mc Cormick
  - Defibrillator – Cllr Williams
  - Dunbury School/Stickleberries – Cllr Hickson
  - Planning – Cllr Jubb
  - Burial Ground – Cllr Harlock
  - Grass cutting & trees – vacant
  - Bank signatories – Cllrs Jubb, Peachey, Williams, Hickson & The Clerk

END

## PARISH COUNCIL MEETING

1. **Current PC Cllr vacancies & Co option:** At present there are 3 Cllr vacancies on the PC. Two residents had come forward expressing an interest to join. One has now unfortunately declined due to work commitments. It was agreed for the Clerk to go ahead & advertise the vacancies on the village Facebook page. Cllr Harlock stated that after many years on the PC he would soon be regrettably stepping down as a Cllr.
2. **Approval of the minutes from the previous PC meeting:** The minutes of the meeting held on the 26<sup>th</sup> of April 2021 were approved and signed by The Chairman.
3. **Unitary Councillor's report:** Cllr Andrew Kerby did not attend the meeting or send a report in advance.
4. **Democratic period:** Nothing raised
5. **Declarations of Interest:** None
6. **Planning applications/decisions/updates:** There were no active proposed planning applications for the PC to comment on at this meeting. General planning enforcement issues in the village were discussed. The PC has recently received several complaints from residents with regards to unauthorized works in the village. A fence along the Clenston Road had recently been erected and the PC was contacted by several concerned residents. The fence has now been removed. The owner of the property 'Elmo' sadly passed away late last year; the house has been cleared & it is believed that the plot will soon be going up for auction.
7. **Financial report: Cheques for payment were agreed as follows:**
  - **S Smith £413.55** Clerks wages & expenses for May 2021
  - **DAPTC £217.07** Annual PC membership subs 2021 -2022
  - **Came & Company £926.55** PC insurance 2021 -2022
  - **WSPC £1,000** transfer to the play park account.

The PC insurance cover/schedule was discussed. The insurance also covers the sports club building. Cllr Mc Cormick agreed to contact WSSCC and check that the Croquet Club has its own insurance.

The Clerk gave a report on the current balances in the PC bank accounts as follows –

- Play park account **£8,030.20**
- Main account **£21,388.32**
- Solar Fund **£69,873.83**

The Clerk now has the HSBC online internet banking set up and running. At present The Clerk will just use the facility for checking the balances etc. The Clerk will investigate setting up a PC policy/agreement to enable bank transfers etc to take place safely, currently our bank mandate requires 2 Cllrs to sign cheques. **Annual Return 2020/2021** – The Clerk will finalize the end of year figures and take them to the internal auditor for checking. The accounts/Annual Return will need to be signed off by the PC at the next WSPC meeting in June.

### 8. **Matters arising -**

**8.1 Future PC meeting dates & Zoom:** Cllrs discussed future PC meetings and the frequency of these. Concern was raised over the public not being able to attend, to express their views on planning applications if meetings were not held monthly. It was agreed that as we are just coming out of lockdown, to monitor the situation and keep to monthly meetings for now. The forming of a 'village planning committee' was discussed to run as a subsidiary of the PC. It was agreed that the Clerk would cancel the PCs Zoom subscription.

## 225/Minutes 2021

**8.2 Play park:** Cllr Andrew Kerby has been assisting Cllr Williams to apply for funding grants to make up the balance of money needed for the project at the play park. PC Cllrs had recently undertaken another play park site visit to confirm the siting of the proposed structure. It is believed that the closest property 'Kersin' has recently been sold. While on site, Cllrs looked at the condition of the trees to the side of Kersin. The ownership of these trees is vague. So far BT have agreed to attend to the trees and trim the branches back. It was agreed to wait until the property has changed hands before looking at the trees again. The Clerk will seek to get in writing that planning permission is not required for the new play structure from DC Planning. The bike track fencing has been removed from the play park and this is now an open free area for the children to play.

**8.3 Downfield track:** Fly tipping has become a problem on the land owned by the PC at Downfield. Letters have gone out to affected residents whose property backs on to the land. A concern was raised about general waste tipping on this land, especially as the track has now been made more accessible to trucks. Erecting a gate or steel barrier was discussed, with the contractors who empty the septic tank given the code/key. The land registry documents will need to be checked to ascertain the access/right of way for residents to reach the back of their properties. The car parked on the PC's land has now been removed and the PC would like to thank the owner for their co operation in this matter.

**8.4 Water Lane roadworks:** The closure date has been moved and will now be for a week's duration from the 14<sup>th</sup> of June and a 24hr closure. A site meeting at Water Lane took place on the 21<sup>st</sup> of May with Highways & Cllr Jubb attended. A 50m section can only be completed each time to protect the wildlife, with a 12-month gap between work. During the works the road will be open to pedestrians only. The road will be dug out 1 metre in from grass verge and then rebuilt for the 50m stretch, it will then be re surfaced. Passing places will also be marked out with white lines.

- 9. Correspondence:** All correspondence had been forwarded to Cllrs ahead of the meeting. Water Lane will be closed to traffic travelling to Houghton on the 14<sup>th</sup> of June for 1 week. There will also be another road closure at the Clenston Road junction with Chalky Path. This will be on the 7<sup>th</sup> of June for 1 week (open in the evenings) and has been requested by BT Openreach. All village residents should have received a letter from Dorset Council to inform them that the household waste collection day is changing in June. On the 12<sup>th</sup> of June & 26<sup>th</sup> June 2021 Philipston House, Clenston will be opening its garden to the public for charity, the PC gave permission for an advertising poster for the event to be erected on the village grass triangle. The PC's tree guard has been refurbished by Cllr Harlock; the Clerk will add this to the PC asset register. The guard will be stored at Cllr Williams house until it is needed. DAPTC are hosting a 'connecting rural Dorset' webinar on the 25<sup>th</sup> of May and 'Covid recovery in Dorset' webinar on the 4<sup>th</sup> of June. DAPTC have some online training sessions coming up and Cllr Jubb & Williams stated an interest in attending the planning training sessions. Money has already been set aside in the PC 2021/22 budget to cover this cost.

- 10. Items for the next agenda:** The Annual Return 2020 - 2021

The Chairman closed the meeting at 8.44pm. Next meeting 28<sup>th</sup> June @ 7.30pm 2021  
Venue – Pamela Hambro Hall

**Signed Chairman**.....

**Date**.....