

## Winterborne Stickland Parish Council

**Chairman:** Cllr Simon Jubb (Chairman)

**Clerk:** Sam Smith, Hill Cottage, Milton Abbas, Blandford Forum, DT11 0AZ

**Email:** wsticklandpc@gmail.com **Website:** winterbornestickland.org.uk

### MINUTES of the Parish Council meeting held on the 28<sup>th</sup> of June 2021

**Present:** Cllrs S Jubb (Chairman) C Mc Cormick (Vice Chairman) E Peachey, C Williams & P Harlock

**Apologies:** PC Cllr K Hickson

**In attendance:** Sam Smith (Clerk) & 7 members of the public

- 1. Welcome & apologies:** The Chairman welcomed everyone to the meeting.
- 2. Approval of the minutes of the PC meetings held on the 24<sup>th</sup> of May & 14<sup>th</sup> June 2021:** The minutes of the 2 meetings were approved to be signed by The Chairman (see 2.1)  
**2.1 Approval of the minutes of past PC meetings held via Zoom:** The minutes date back to March 2020 and it was agreed that The Chairman would take the minutes home to sign and return them to the Clerk at the next PC meeting.
- 3. Unitary Councillors report:** Cllr Andrew Kerby did not attend the meeting or send a report in advance.
- 4. Democratic period:** The need for the village to have a **Neighbourhood Plan** was raised. With central Governments proposed changes to the planning system, it was suggested that a plan would be needed to control the future development of building and housing in the village. The first public consultation of the Local Dorset Plan has been completed and the plan will soon be put out for a 2<sup>nd</sup> final public consultation. Any potential W Stickland Neighbourhood Plan will need to run alongside the Local Dorset Plan. The **Footpaths/bridleways** in the village have recently become very overgrown with some now impassable. The Clerk agreed to contact Dorset Countryside to see if they could be cut back or the landowners responsible contacted. It was suggested that the **Millennium Orchard** fruit trees need to be pruned this winter. A member of the public approached the Chair with a representation of a development site within the village. Using an overlay on a drawing depicting three versions of boundaries for the same plot he stated that in his opinion, the submissions to planning related to the plot were false as the boundaries were incorrect. The PC understands that at this stage, no **complaint/boundary dispute** has been lodged with Dorset Council.
- 5. Declarations of Interest:** Cllr Williams declared an interest regarding planning as a close neighbour to The Old Farmhouse.
- 6. Planning applications/decisions/updates:** **P/VOC/2021/01276 – The Old Farmhouse, Chalky Path, DT11 0NS – erect 1 dwelling, amendment to previous plans.** Cllr Williams left the room while this application was discussed. It was agreed that Cllrs could not comment on this application as the submission is incorrect. The site plans are incorrect and do not apply to The Old Farmhouse. The Clerk will submit a comment stating this to DC planning.  
**P/HOU/2021/00782 Dunromin, West Street, DT11 0NT – demolish existing conservatory & erect rear extension, covert existing garage into habitable use & replace flat roof with pitched. Erect small side utility room.** All Cllrs agreed that they had no objections to this application.  
On the 14<sup>th</sup> of June 2021, an extra ordinary meeting was held by the PC to discuss **The Old Farmhouse** application **P/FUL/2021/00241 – conversion of existing outbuilding to form dwelling & erection of a garage, Land at Hillfoot, Chalky Path.** The applicant and spouse attended tonight's meeting and raised the issue that they were not informed by the PC that the meeting was to be held on the 14<sup>th</sup>, therefore they were unable to present their planning application personally. The Clerk confirmed that the agenda was posted on the village notice board giving the legally required notice that the meeting on the 14<sup>th</sup> of June was due to take place. Cllr Williams left the room again while this issue was discussed. The PC agreed that an attempt should have been made to invite the applicant to the meeting on the 14<sup>th</sup>. The PC shall endeavour to ensure where possible, applicants are made aware of any relevant meetings. Dorset Council has informed the PC that from the 1<sup>st</sup> of July 2021 they are ceasing to inform neighbours (via a letter) of submitted planning applications. Dorset Council site notices will still be erected. The PC is presently discussing the forming of a 'sub planning committee' to ensure that planning applications are thoroughly discussed, and neighbours are informed of development plans in the village.

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## 7. Financial Report: Cheques for payment were agreed as follows:

- **S Smith £446.47** (Clerks wages & expenses for June 2021)
- **R Smith £185.00** (village grass cutting, inc bike track May & June 2021)
- **Pam Ham Hall £55.00** (Post Office room hire April – June 2021)
- **DAPTC £78.00** (planning training Cllrs Jubb & Williams)

The Clerk presented Cllr McCormick with an invoice for the WSSCC annual rent (£25) to pass on to the WSSCC Treasurer for payment.

**7.1 Approval of the 2020/21 Annual Return:** The internal audit of the PCs financial accounts has recently been completed by our internal auditor. The following sections of the Annual Return were agreed and signed by The Chairman & The Clerk - Approval of the Annual Governance statement 2020/21 section 1 - signed by the Chairman & the Clerk. Approval of the Accounting Statements 2020/21 section 2 - signed by the Chairman & the Clerk. Approval of the Certificate of Exemption - signed by the Chairman & The Clerk. The Clerk will now forward the Exemption Certificate to PFK Littlejohn LLP & publish the documents on the PC website. It was agreed to purchase a thank you gift for the internal auditor (see Clerks expenses for June 2021)

## 8. Matters arising:

**8.1 WSSCC:** Quotes have been obtained by the WSSCC for a replacement boiler and heating system at the Club. A decision needs to be made on the type of heating and how the replacement will be funded.

**8.2 Play Park:** The project now has a provisional start date of September 2021. An update will need to be posted on Facebook and published in the Valley News to keep residents informed. Cllr Williams has written an article with a drawing which she will forward to The Clerk. Cllr Harlock stated that in the meantime a working party would be required to clean up the site & existing equipment. John Sutcliffe (Solar Fund Committee) had met in June with Cllrs Jubb & Williams to discuss funding of the play park. The Solar Fund Committee agreed to provide the short fall in funds pending the PC receiving confirmation of its successful application for a funding grant from an external source. When the grant is received the monies will be paid back to the SF account. The Clerk will need to confirm that this is acceptable with Cllr Andrew Kerby.

**8.3 River/stream:** Cllr Jubb is meeting with Richard Marchant on 5<sup>th</sup> July to discuss the way forward for the river/stream. The River Management plan still stands but the group currently has no active members. Cllr Jubb has also met with a resident who has requested permission to clear the stream at the village green. The PC will put in writing that they have agreed for the stream at the village green to be cleared to avoid any village confusion over unauthorized work. It should be noted that the stream crossing the village green (designated an amenity) is subject to different management laws than the remainder of the waterway and that previous clearance activities were permitted in accordance with the EA agreed river management plan. The PC has been informed that Highways will be requesting that the newly planted willows along West Street be removed to avoid future damage to the riverbed & road.

**8.4 War memorial:** A working party gathered earlier in the week at the memorial to clear the ivy and the broken fence panels. Dorset Council have given the PC the go ahead to remove the large bushes etc. The damaged sections of the flint wall are going to be repaired, hopefully this will take place before the end of the summer. The waste bin will be re located & the grass restored. A grant will hopefully be obtained from the War Memorial Trust to restore the memorial, polish the stone and re lead the names etc.

**9. Correspondence:** The spare PC defibrillator has now been installed at the Pam Ham Hall, there is now 2 village defibrillators - The Crown & the Pamela Hambro Hall. 2 Cllrs have already completed the DAPTC Code of Conduct training, Cllrs McCormick and Williams will complete theirs in July. Macmillan Cancer Support Dorset bike ride Sunday 4<sup>th</sup> July 2021 will be passing through W Stickland during the day. The Clerk will post this information on Facebook. Dorset Council have agreed the new standardized charges for car parking in the county, charges should become more consistent throughout the area. The PC has been asked by the Pamela Hambro Hall if they would support a village day to celebrate the end of lockdown, a tea party maybe on the Village Green? The PC agreed this is something that they would like to be involved with.

**10. Items for the next agenda:** the new DC Code of Conduct (Clerk to circulate to Cllrs)

The Chairman closed the meeting at 9pm. Next meeting 26<sup>th</sup> July @ 7.30pm 2021  
Venue – Pamela Hambro Hall

**Signed Chairman**..... **Date**.....